



<b>SCHOOL OF Business and Personal Services</b>	<b>Retail Business Management Certificate</b>	<b>Certificate Total Credits</b> <b>24</b>	<b>Targeted Start Date</b>
		<b>Total Cost</b> <a href="#">Tuition &amp; Fees</a>	<b>Expected Graduation Date</b>

<b>ENTRY COORDINATOR</b> <b>STUDENT NAME</b> <b>FACULTY NAME</b> Ryan Reygers <b>CONTACT INFO</b> <a href="mailto:ryan.reygers@cptc.edu">ryan.reygers@cptc.edu (253-230-8091)</a> <b>PROGRAM COUNSELOR</b> Carrie Van Beek <b>CONTACT INFO</b> <a href="mailto:carolyn.vanbeek@cptc.edu">carolyn.vanbeek@cptc.edu</a> <b>START DATE</b> <b>PROGRAM START QUARTER</b> Summer, Fall, Winter, Spring
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<b>Important Program Information</b>
<i>With 100% web-based instruction, our Retail Business Management program is designed to meet the needs of working adults. The program prepares students for careers in marketing, sales, retailing, customer service, entrepreneurship, and general business applications. Students develop both the technical and human relations skills necessary to succeed in today's competitive work environment.</i>

Quarter 1		
Course Number	Course Title	CR
RBM 105	Organizational Behavior	3
RBM 107	Marketing	3
Total Credits		6

Quarter 2		
Course Number	Course Title	CR
RBM 109	Principles of Retailing	3
RBM 111	Business Communications	3
Total Credits		6

Quarter 3		
Course Number	Course Title	CR
RBM 113	Business Technologies	3
RBM 115	Human Resource Management	3
Total Credits		6

Quarter 4		
Course Number	Course Title	CR
RBM 117	Principles of Management	3
RBM 119	Financial Management	3
Total Credits		6

Required Gen Ed courses		
Total Gen Ed credits		0

Advising Notes
All students must contact Ryan Reygers at <a href="mailto:ryan.reygers@cptc.edu">ryan.reygers@cptc.edu</a> and/or 253-230-8091 prior to registering for the Retail Management program.

Career Outlook Sites
<a href="#">The Occupation Information Network O*NET</a> <a href="http://worksourcewa.com">worksourcewa.com</a>

Next Steps (Transcripts & Graduation)
<a href="#">Apply for Graduation</a>
<a href="#">Apply for Sealed Official Transcript</a>

**\*Please check Periodically with Advising and Counseling regarding any potential Changes to program course requirements.**  
 Clover Park Technical College does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, age or Veteran's status in its program and activities.